

CHELAN COUNTY COMMISSIONERS  
MINUTES OF MAY 2&3, 2022

**Monday, May 2, 2022**

**9:03:16 A.M. Opening – Pledge of Allegiance**

Chairman Overbay calls the meeting to order. Present for session is Commissioner Bugert and County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner Gering is excused from session.*

**Proclamation of Poppy Days in Chelan County**

**9:08:00 A.M. Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Proclamation of Poppy Days in Chelan County 20220502A5-1

**9:09:49 A.M. Consent Agenda**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Zachary Wenzel, Sheriff, New Hire
  - b) Jake Bunde, Natural Resources, New Hire Seasonal
  - c) Amy Everson, District Court, New Hire
  - d) Darcie Graves, District Court, Step Increase
  - e) Miriam Duenas, District Court, Step Increase
  - f) Selena Ontiveros, District Court, Resignation
  - g) Ty Heiserman, Public Works, Resignation
  - h) Jesus Garcia Jr., Regional Justice Center, Resignation
  - i) Carl Blum, Boundary Review Board, New Hire
  - j) Victor Estrada, Regional Justice Center, Rehire
4. Letter of Support for Leffler Field Project 20220502C8-1
5. Proclamation of Child Care Providers Day in Chelan County 20220502A5-2

**9:11:26 A.M. Public Comment Period**

- Julie Canlis and Kristi Rich are present to discuss concerns on No. 1 Canyon

**9:20:43 A.M. Board Discussion**

- Solid Waste Council Meeting
- UCSRB Executive Director Interviews
- Update on grant funding for Ukraine Refugees
- Chelan-Douglas Health District Executive Team meeting
- MAC Meeting
- Community Housing Trust meeting

- Water Resources Training
- Legislative priorities

9:29:47 A.M. *Commissioner Gering joins session*

**Continued Board Discussion**

- Formation of Community Councils
- Lodging tax funding for Ohme Gardens
- Development Disabilities meeting
- No. 1 Canyon – *Community Development Interim Director Deanna Walter is present for discussion*

10:36:02 A.M. **County Administrator Cathy Mulhall Discussion**

1. HR Update – recruitments
2. Administrative Updates

10:59:27 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2022-42 RE: Amending Chelan County Code Chapter 1.09 governing the boundary review board to authorize receipt of revenue and associated procedures
2. Resolution #2022-43 RE: Chelan County Assuring grant match funds availability to the Federal Aviation Administration and the Washington State Department of Transportation Aviation Division
3. Framework Grant Services Agreement Re: Lodging Tax Funded Activities with Wenatchee Chamber 20220502A2-1
4. Framework Grant Services Agreement Re: Lodging Tax Funded Activities with Cascade Loop Association 20220502A2-2
5. Grant Services Agreement RE: 2022 Lodging Tax Funded Activities with Chelan County Expo 20220502A2-3
6. WA Tech Service Level Agreement – Statewide Imagery Consortium Group 20220502A5-3
7. Personal Services Contract for Building Official Services 20220502A5-4
8. Agreement 22-PA-11061700-047 with US Forest Service RE: Common Cuprina 20220502A5-5

11:01:06 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Amendment 1 for date correction to agreement with Natural Systems Design for Lower Clear Creek Restoration preliminary design
2. Small Works Contract with Canvasback Construction, LLC, for Nason Roads Adaptive Management

11:07:48 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Amendment 1 for date correction to agreement with Natural Systems Design for Lower Clear Creek Restoration preliminary design 20220502A5-6
2. Small Works Contract with Canvasback Construction, LLC, for Nason Roads Adaptive Management 20220502A5-7
3. Washington State Recreation and Conservation Office Applicant Resolution/ Authorization for Malaga Waterfront Park – **add on** 20220502A5-8

**Continued Natural Resources Discussion Re: Meeting Updates**

11:11:42 A.M. **Executive Session Re: Performance Evaluation per RCW 42.30.110(g)**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 10 minutes – Public Notified**

11:30:56 A.M. **Move back to regular session**

11:32:08 A.M. **Recess**

1:29:19 P.M. **Jail Director Chris Sharp**

**Discussion**

1. Departmental Update
2. Performance Measures Update

2:03:12 P.M. **Executive Session RE: Performance Evaluation per RCW 42.30.110(g)**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 5 minutes – Public Notified**

2:18:00 P.M. **Move back to regular session**

2:18:20 P.M. **Recess**

2:22:10 P.M. **Housing Program Coordinator/Interim Economic Development Director  
Sasha Sleiman**

**2:23:09 P.M. Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**2:39:06 P.M. Move back to regular session**

**2:39:45 P.M. Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- Withdrawal of Real Estate offer on 640 South Mission 20220502C8-2

**Discussion**

1. Heritage Heights

**2:45:17 P.M. Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Heritage Heights Funding Request/Letter 20220502C8-3

**Continued Discussion**

2. CPIF Grant Term
3. Coordinated Entry Contract

**3:00:02 P.M. Mental Health Diversion Program Manager Ana Gonzalez**

**Discussion**

1. Departmental Updates
2. Grant funding

**3:12:55 P.M. Board recesses until Tuesday session.**

**Tuesday, May 3, 2022**

**8:00:21 A.M. Fire Marshal Stephen Rinaldi Re: Wild Urban Interface (WUI) Code Workshop**

**9:02:59 A.M. Chelan Co. Fire District No. 1/Douglas Co. Fire District No. 2 Chief Brian Brett is present to discuss Regional Fire Authority**

**9:13:46 A.M. Sheriff Brian Burnett**

**Discussion**

1. Approval of bid from DogHouse Motorsports for Marine Patrol Ski-Doos
2. Permittum User License Agreement for CPL applications and payment
3. Departmental Updates

9:25:05 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Approval of bid from DogHouse Motorsports for Marine Patrol Ski-Doos  
20220502B1-1
2. Permitium User License Agreement for CPL applications and payment  
20220502A5-9

9:27:44 A.M. **Public Works Director Eric Pierson**

**Discussion**

- Touch-A-Truck event

9:30:07 A.M. **AWARD BID:** Sunnyslope Yard Stormwater Retrofit Project (SD2014)

Five bids were presented on April 26, 2022. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Pipkin Construction as low bidder at \$299,666.10.

Moved by Commissioner Gering, seconded by Commissioner Bugert and carried, that the Board award of the Sunnyslope Yard Stormwater Retrofit Project, Store Drainage Project No. 2014 (SD2014) bids to Pipkin Construction at a bid amount of \$299,666.10.

20220502B1-2

9:30:57 A.M. **Discussion**

1. Resolution Establishing County Road Project 741 (CRP 741) – Guardrail Repair Program
2. Request for Sole Source Proprietary Materials – Guardrail Repair Program, County Road Project 741 (CRP 741)
3. Withdrawal of Road Vacation Petition of West Malaga Road for by Herbert and Anne Gardner
4. Event Permit – Tour de Bloom Malaga Time Trial
5. Event Permit – Tour de Bloom Plain Road Race

9:35:51 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Resolution #2022-44 Establishing County Road Project 741 (CRP 741) – Guardrail Repair Program
2. Request for Sole Source Proprietary Materials – Guardrail Repair Program, County Road Project 741 (CRP 741)  
20220502R1-1

9:35:54 A.M. **Flood Control Zone District Administrator Eric Pierson**

**Discussion**

1. Agreement No. 2022-01 with Tetra Tech, Inc. for No. 2 Canyon Mitigation Strategy, Flood Control Zone District Project 507 (FCD 507)

9:36:56 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Agreement No. 2022-01 with Tetra Tech, Inc. for No. 2 Canyon Mitigation Strategy, Flood Control Zone District Project 507 (FCD 507) 20220502A5-10

9:38:11 A.M. **Executive Session Re: Performance Evaluation per RCW 42.30.110(g)**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 6 minutes – Public Notified**

9:54:38 A.M. **Move back to regular session**

9:56:50 A.M. **Continued Board Discussion**

- Burch Mountain
- TREAD evaluation of parking/access for facilities
- Boundary Review Board Clerk

10:15:45 A.M. **Community Development Interim Director Deanna Walter Discussion**

1. Refund request for Brandi and Amy Hightower in the amount of \$1,173.88

10:16:33 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Refund request for Brandi and Amy Hightower in the amount of \$1,173.88  
20220502B4-2

**Continued Community Development Discussion**

- Plain Brewery
- Contracting with Building Official
- Planning Commission SMP Recommendation of Critical Areas Ordinance to be presented on May 17<sup>th</sup> Agenda
- No. 1 Canyon

10:44 A.M. **Motion**

Commissioner Bugert puts forth the motion to hire a qualified professional using Community Development dollars to conduct a site assessment to critical areas of the grading disturbance on No. 1 Canyon and seek Prosecuting Attorneys guidance. *Motion Amended at 10:49:12 A.M.*

10:45:20 A.M. **Continued Critical Areas Discussion**

10:49:12 A.M. **Motion**

Commissioner Bugert amended his previous motion and moves that Community Development dollars are used to hire a qualified professional to conduct an assessment of the potential critical area's violation of No. 1 Canyon. Commissioner Gering seconds motion. *No vote is taken. Motion withdrawn.*

**Continued Discussion** - Commissioner Overbay refers to first motion made. Asks if Bugert would like to amend his motion.

11:03:56 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission approves the action items as follows:

- Authorize Community Development Director to do a stop work order on the No. 1 Canyon project

11:00 A.M. **Fire Marshal Stephen Rinaldi**

**PUBLIC HEARING:** Proposal Amendments to the adopted Title 7.52 Fire Hazard Areas  
Chairman Overbay opens the public hearing. Members of the public join in person and via Zoom. Deputy Fire Marshal Bob Plumb reviews draft changes. The following individuals give testimony:

John Callahan, Leavenworth Resident

Rich Cole, Malaga Resident

Betsy Steel, Leavenworth Resident

Public Hearing is continued to May 17<sup>th</sup> at 11:00 A.M. Anyone wishing to send comments can do so from May 4, 2022 to May 13, 2022 directly to the Fire Marshal at

[Stephen.rinaldi@co.chelan.wa.us](mailto:Stephen.rinaldi@co.chelan.wa.us).

11:59:29 A.M. **Continued Board Discussion**

- Legislative Strategy

12:03:05 P.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- Interlocal MOU with TREAD for Management of Recreational Opportunities on Public Land in Central Washington 20220502A5-11

**Continued Discussion Re: Support for Community Development staff and County wide employee appreciation**

12:06:39 P.M. **Adjourn**

Board adjourns until Monday, May 9, 2022.

Weekly Voucher Approval for Payment  
Current Expense

20220502B4-1  
\$76,482.55

Other Funds

\$572,932.52

Total All Funds

\$649,415.07

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

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CARLYE BAITY, Clerk of the Board